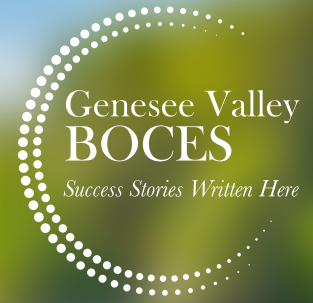


# Cross Contract For BOCES Services Process Guideline



## Process for Requesting a Cross-Contracted BOCES Service

**Step 1:** School Superintendent of district requesting service contacts its local BOCES to request the service or utilizes the attached document to initiate approval from local BOCES.



**Step 2:** District Superintendent of district's BOCES signs the cross-contract form and forwards it to BOCES which may provide the service.



**Step 3:** District Superintendent of BOCES willing to provide the service signs the cross-contract form and distributes it to the School Superintendent of the district requesting the service and the district's local BOCES District Superintendent.

